

Pikes Peak Regional Communications Network

Policy # 01-2000	Adopted: April 4, 2000	Approved by:
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Official Policy - Monitoring of Pikes Peak Regional Communications Network Trunked Radio Channels.

DATE: MARCH 25, 2000

PURPOSE: To establish a procedure for obtaining authorization to monitor Pikes Peak Regional Communications Network channels. In addition, providing a process for authorized users to obtain and have equipment programmed.

SCOPE: The news media and certain non-government agencies.

GENERAL DESCRIPTION:

With the transition of all of the public safety and public service agencies in El Paso County to the digital trunked radio system it will no longer be possible to monitor radio traffic without specialized equipment. The PPRCN realizes that granting permission for the news media and certain non-government agencies to specific channels may benefit the public. This policy will define the process and requirements to obtain system access, how to obtain and then activate the equipment.

All requests for permission shall be in writing and signed by a senior level official from the agency requesting permission. Request should be sent to:

System Manager
Pikes Peak Regional Communications Network
31 S. Weber St.
Colorado Springs, CO 80903

The request should contain the following information:

Name, address, email and telephone number of the requesting agency
Specific channels to be monitored
Quantity and type of radios request (Base, Mobile, Airborne, or Portable)
Purpose of monitoring
Users of the equipment

Once a request has been received, the System Manager will contact the agency whose channels are being requested to clear the request. Once the agency has approved or denied the request, the request will be routed through the PPRCN Board for system resource verification. The decision of the board is final. The requesting agency will be contacted with the status of their request. Once the approved form is completed and returned, the system manager will provide information on how and where equipment may be purchased, along with where to get the equipment programmed.

The maximum number of radios authorized to a single news agency will be two- (2), one newsroom, or fixed location, one mobile or airborne unit. Requests from other types of agencies will be handled on a case by case basis.

PIKES PEAK REGIONAL COMMUNICATIONS NETWORK

REQUEST TO MONITOR CHANNELS FORM

REQUEST DATE:

REQUESTING AGENCY:

REQUESTING PARTY:

ADDRESS:

TELEPHONE:

EMAIL:

REASON FOR REQUEST:

REQUESTED CHANNELS TO BE MONITORED:

1.	2.	3.
4.	5.	6.
7.	8.	9.
10.	11.	12.
13.	14.	15.
16.	17.	18.
19.	20.	21.

RADIOS TO BE USED:

	MAKE:	MODEL:
1.		
2.		
3.		

AUTHORIZED USERS OF EQUIPMENT:

1.	2.
3.	4.
5.	6.

PPRCN USE ONLY

AGENCY	APPROVAL	DATE	AGENCY	APPROVAL	DATE

